

CATIC STUDENT COUNCIL CONSTITUTION

Preamble

We, the students of CATIC, in order to promote democracy, transparency, unity, and active student participation, do hereby establish this constitution to govern the operations of the Student Council.

Chapter 1: Name

- The organization shall be known as the **CATIC Student Council (CSC)**.

Chapter 2: Vision and Mission

- **Vision:** To represent and serve the student body effectively, ensuring their welfare and participation in college development.
- **Mission:** To promote leadership, discipline, and engagement among students through transparent governance and service.

Chapter 3: Objectives

1. To represent the student body in all college matters.
2. To promote unity and teamwork among students.
3. To organize academic, social, and sporting activities.
4. To provide a platform for student grievances and solutions.
5. To cultivate leadership and democratic values among students

Chapter 4: Membership

- All registered students of CATIC are **automatic members**.
- Members have the right to vote, participate in elections, and run for office.

Chapter 5: Leadership Structure

The Student Council shall consist of the following positions:

1. **President**
 - Term: Maximum 2 academic years
 - Responsibilities: Chair meetings, represent students in college management, and oversee all council activities.
2. **Vice President**
 - Term: Maximum 2 academic years
 - Responsibilities: Assist the president, assume presidency in absence of president, and coordinate committees.
3. **Secretary General**

- Responsibilities: Keep records, manage correspondence, document meetings.
- 4. **Treasurer**
 - Responsibilities: Manage funds, maintain financial records, and report on expenditures.
- 5. **Organizing Secretary**
 - Responsibilities: Plan events, manage logistics, and coordinate student activities.
- 6. **Class Representatives**
 - Responsibilities: Represent their class in council meetings, communicate student concerns.
- 7. **Other Committees** (Optional: Sports, Academics, Welfare)
 - Responsibilities: Focus on specialized areas under council guidance.

Chapter 6: Election Procedure

1. Elections shall be held **once every two academic years**.
2. All positions are open to contest by **eligible registered students**.
3. Voting shall be **free, fair, and secret**.
4. The electoral committee shall oversee nominations, campaigns, and election processes.
5. Disputes shall be handled by the **Disciplinary Committee** under the council.

Electoral Body

- The Independent Student Electoral Committee (ISEC) shall conduct all elections, including by-elections.
- The ISEC shall consist of:
 - a. Chairperson appointed by Principal (non-candidate)
 - b. Two senior students not vying for office
 - c. One staff member appointed by Management (advisory, non-voting)
- The ISEC ensures elections are free, fair, transparent, and by secret ballot.

Eligibility for Office

A candidate must:

- Be a registered student in good standing
- Meet academic and disciplinary requirements

Voting

- All elections shall be conducted democratically with secret ballots and oversight by ISEC.

Chapter 7: Duties of Members

- Attend all council meetings.
- Uphold the constitution.
- Ensure transparency in managing student resources.
- Report student issues and provide feedback.

Chapter 8: Meetings

- **General Meetings:** Once per term with all members invited.
- **Executive Meetings:** Once every month with elected officers.
- **Quorum:** At least 2/3 of members must be present to make decisions.

Chapter 9: Finance

- Funds shall be collected through approved activities and levies.
- The Treasurer shall maintain proper records and provide reports quarterly.
- Expenditure shall be approved by the Executive Committee.

Chapter 10: Disciplinary Measures

- Members violating the constitution may face:
 - Warning
 - Suspension
 - Removal from office (following proper inquiry)

Chapter 11: CU Leadership Positions

1. CU Chairperson / President
2. Vice Chairperson
3. Secretary
4. Treasurer
5. Prayer Coordinator
6. Worship & Praise Coordinator
7. Bible Study / Discipleship Coordinator
8. Missions & Outreach Coordinator
9. Media & Communications Coordinator
10. Hospitality / Ushers Coordinator
11. Technical / Sound Team Coordinator
12. Year Representatives (1st year, 2nd year, etc.)
13. CU Advisor / Chaplain (Staff role — non-voting)

Chapter 12: Amendments

- Amendments may be proposed by **at least 1/3 of the members**.
- Approval requires a **2/3 majority** of members present in a general meeting.

Chapter 13: Dissolution

- The Student Council may be dissolved by a **2/3 majority vote** of the general student body, following an audit of finances and obligations.

Signatures

PRESIDENT: _____

SECRETARY GENERAL: _____

DATE: _____